

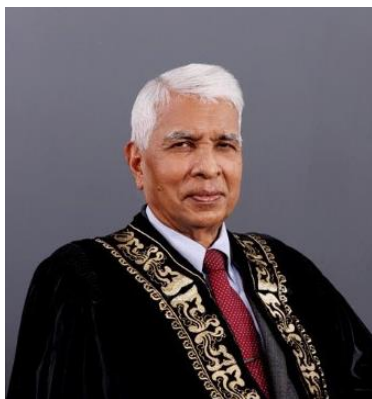


Annual Report 2023

National Education Commission

Expenditure Head 335

Message from the Chairman



As the Chairman of the National Education Commission, I am very pleased with the performance achieved by the National Education Commission amidst the various difficult contexts that all Sri Lankans had to grapple with due to the economic crisis.

The National Education Commission was able to prepare the National Education Policy Framework (2020-2030) Report including the policy reforms introduced by the National Education Commission as per the requirement of expanding and making changes in the education sector and necessary

measures were taken to present it to the Honorable Minister of Education and the President's Office.

The first National Research Symposium on Education, organized by the National Education Commission with the purview of sharing knowledge generated from the research works conducted covering various aspects of the Sri Lankan education system, with other parties engaged in research work in the field of education and with interested parties, was successfully with the participation of many academics in the field of education.

Further, the report of the bilateral study initiated with the University Grants Commission to study the progressive steps that can be taken to reduce the time spent for university entrance by a student who has got through the G.C.E (Advance Level) Examination and the time spent by an undergraduate to complete university education has been presented to the Honourable Minister. The reforms that need to be carried out with the aim of making the labor resources in the country in line with the current market needs and utilizing their efforts to boost the country's economy have been identified by this study.

I am pleased to mention that despite diverse obstacles, the National Education Commission which is a forerunner in the Sri Lankan education sector has been able to take necessary measures to fulfill its functions for the sake of the country and nation.

A handwritten signature in black ink, consisting of a stylized 'H' followed by a series of loops and a long horizontal stroke at the end.

Professor Harishchandra Abeygunawardena
Chairman
National Education Commission

Prepared to be submitted to the parliament in terms of paragraph 2.4.1 of the Public Finance Circular No. 402.

2024 June

Content

Chapter 01 – Corporate profile/Implementation Summary	01-06
Chapter 02 – Progress and Outlook	07-16
Chapter 03 – Overall Financial Performance of the Year	17-28
Chapter 04 – Performance Indicators	29-30
Chapter 05 – Performance of the achieving Sustainable Development Goals	31-32
Chapter 06 – Human Resource Profile	33-34
Chapter 07 – Compliance Report	35-41

Chapter 01 - Corporate Profile/ Implementation Summary

1.1 Introduction

The National Education Commission was established under the act 19 of 1991 to analyze the educational policies and plans, and to forward suggestions to the president on a comprehensive education policy, assuring the continuity of the education policies and to make the educational system comply with changing needs of the society.

According to the 4th chapter of the Report of the Presidential Commission on Youth, they have accepted the need to establish a “National commission on education policy” with the aim of having a common agreement on education policy. Based on the clause in presidential committee on youth “Such a commission should immediately commence preparing a 10 year plan and implementation of the plan should begin in 1991”, with the view of preparing a definite education policy which is not affected by the constant changes in the political arena.

According to Section 2(1) and Section 2(3) of the National Education Commission Act, the National Education Policy, based on the report containing the recommendations submitted by the National Education Commission to the President, should be complied with by all authorities and institutions responsible for all aspects of education and be announced from time to time.

According to clause 4(1) of the National Education Commission Act, The National Education Commission consists of 10 experts in the field of education, administration and management and 5 members holding key positions in the Education sector shall be elected by the President. As per the 05th clause of the act, the National Education Commission has a full time Chairperson and two Vice Chairpersons.

The 08th National Education Commission is currently on operation. (from 2020.02.28)

1.2 The Vision, Mission and the Main Functions of the Organization

Vision

Holistic society of progressive and lifelong learners for a peaceful, cohesive Sri Lankan society attuned to facing local and global challenges

Mission

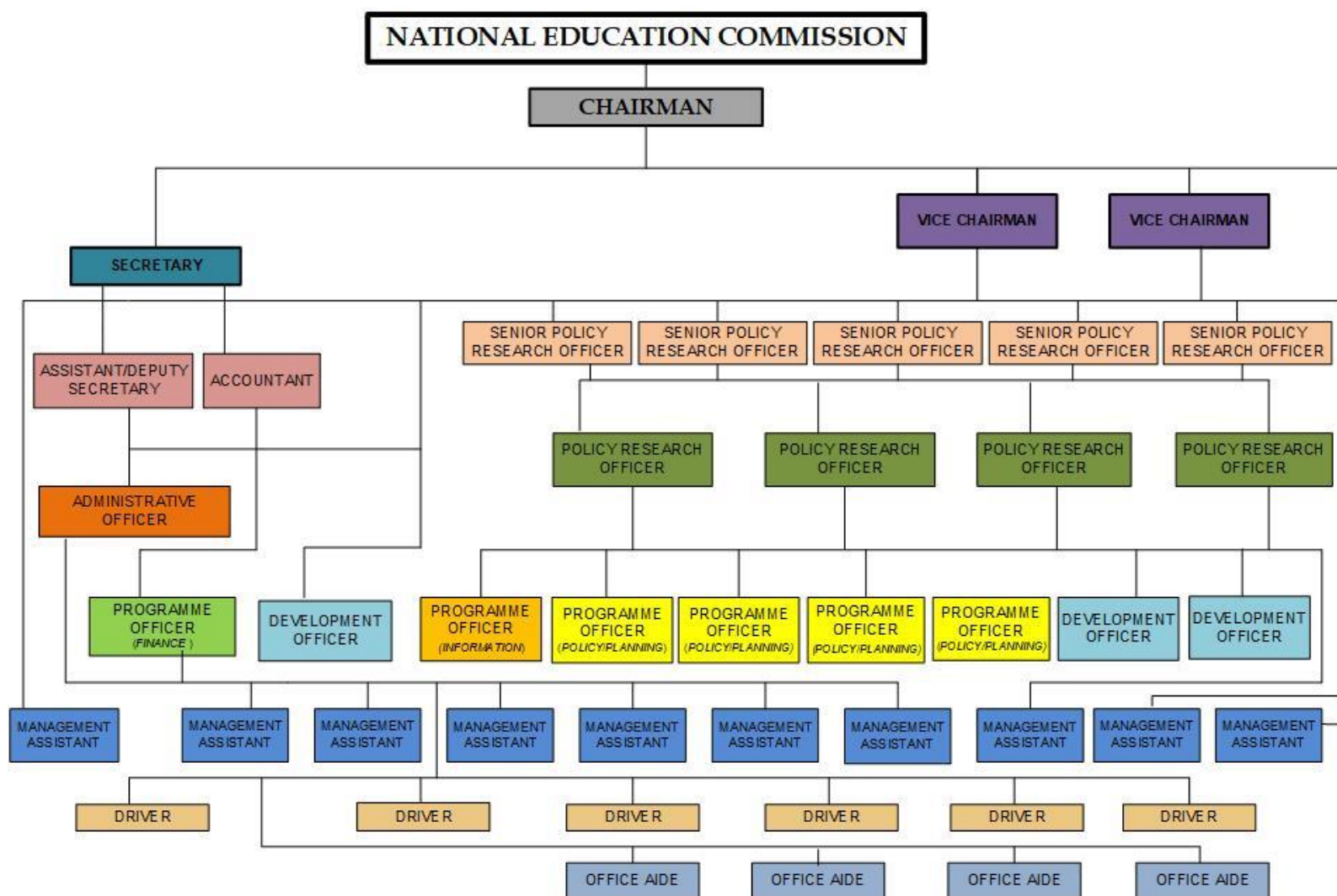
Function as the premier organization in setting national education policy, goals, competency profiles, and standards of educational qualifications with monitoring and certification roles with the view to improve quality, relevance, and standards of education.

1.3 Main Functions

- A) Make recommendation to the President, on educational policy in all its aspects, with a view to, ensuring continuity in educational policy and enabling the educational system to respond to changing needs in society, including an immediate review of educational policy and plans.
- B) Periodic review and analysis of the National Education Policy and plans in operation and the key recommendations to the President on the changes required when necessary.
- C) The President would likely to refer to the National Education Commission, to advice the president on any other matter relating to education.

1.4 Organizational Structure

Organizational Structure of National Education Commission



Members of the Commission



Prof. H. Abeygunawardena
Chairman



Mrs. Padmini Ranaweera
Vice Chairperson (Policy)



Mr. Kingsly Fernando
Vice Chairman (Planning)

The Ex-officio members



Prof. Sampath Amarathunga
Chairman, University Grants Commission



Eng. B.K.U.A. Wickramasinghe
Chairman, Tertiary and Vocational Education Commission



Mr. M.N. Ranasinghe
Secretary, Ministry of Education



Mrs. Chandima Punchihewa
Director, Department of National Planning,
Ministry of Finance



Mr. M.M. Nayeemudeen
Additional Secretary, Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

Other members



Dr. T.A. Piyasiri
Former Vice Chancellor,
University of Vocational
Technology



Dr. Kapila Bandara
Dean, Faculty of Education,
University of Colombo



Dr. Anuruddha Padeniya
Pediatric Neurologist,
Lady Ridgeway Children's Hospital



Dr. Indrani Thalagala
Former Head of Division,
Early Childhood and Primary
Education, Open University



Mr. D.M.A.R.B. Dissanayake
Secretary to the Prime Minister,
Prime Minister's Secretariat



Dr. Harsha Alles
Chairman, Gateway International
School



Mr. Swaminathan Wimal
Senior Lecturer
Dept. of Linguistics & English
University of Jaffna

Chapter 02 – Progress and Outlook

2.1 Special achievements, challenges and future goals

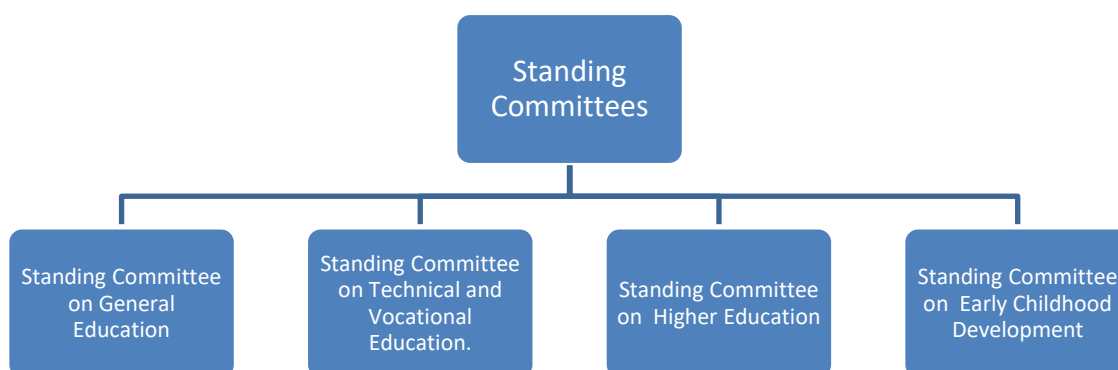
Introduction

The main tasks assigned to the National Education Commission are as follows;

1. Evaluation of the education policies of the country through review and analysis of existing programmes.
2. Updating educational policy proposals to match the current needs.
3. Providing recommendations on education policies to the President based on reviews, analyses, assessments and modernization of existing policies, plans and programmes.

The National Education Commission has established four standing committees under four areas to carry out the above tasks as mentioned below.

1. Standing Committee on General Education.
2. Standing Committee on Early Childhood Development.
3. Standing Committee on Higher Education.
4. Standing Committee on Technical and Vocational Education.



Each standing committee consists of 15 to 20 academics representing the relevant fields in the public and private sectors.

The performance of activities planned for the year 2023 can be summarized as follows.

1. Midterm Review Report on Sustainable Development Goals - 4 (2023)

Ensure Inclusive and Equitable Quality Education and Promote Lifelong Learning Opportunities for All



Based on the guidance of the Sri Lanka National Commission for UNESCO and the nomination by Honourable Minister Susil Premajayantha, the National Education Commission drafted this mid-term review report in 2023. The report includes an analysis of the current components of education in Sri Lanka under 11 sub-units, in relation to the 4 Sustainable Development Goals.

This work was carried out under the leadership of an expert committee, with the participation of the academic staff of the National Education Commission. Data collection was based on information from the Ministry of Education, the Department of Census and Statistics, the University Grants Commission, the Tertiary and Vocational Education Commission, and the Provincial Education Departments. After preparing the first draft, workshops were held separately for each sub-unit, and the draft was further improved using the feedback received. The revised report was then presented at the National Validation Workshop on 12th July, 2023, and the feedback received from this workshop was incorporated in writing. Honourable Susil Premajayantha, Minister of Education participated as the chief guest in this workshop. Representatives from the UNESCO organization in New Delhi, relevant ministries, institutions, and non-governmental organizations also participated. The final report, developed based on all these facts, was handed over as a printed publication to Prof. Sirimali Fernando, Secretary General of the Sri Lanka National Commission for UNESCO, and the Minister on 22nd August, 2023

2. International Schools in Sri Lanka: Inception, Current Status and Future



One of the recommendations of the policy proposals and recommended strategic activities on international schooling is to develop and implement a quality assurance mechanism for international schooling in Sri Lanka that includes setting standards and a monitoring system. Accordingly, the National Education Commission decided to conduct a rapid evaluation of international schools with a view to assessing the current status of international schools as a prelude to the preparation of this quality assurance mechanism. With the aim of accomplishing that, a study titled "Survey of the Current Status of International Schools in Sri Lanka" was initiated.

This study is conducted to identify the systemic needs to maintain the quality of international school education, which has received increasing attention in the entire community of Sri Lanka. The data required for this study was gathered through discussions with various stakeholders working in the field focusing on international schools established in and around Colombo district.

It is therefore recommended that the most important steps to be taken by the Government are to amend or repeal the Assisted Schools and Training Colleges (Special Provisions) Act No. 5 of 1960 and the Assisted Schools and Training Colleges (Supplementary Provisions) Act No. 8 of 1961 or to introduce new By replacing an Act, the Government will be allowed to regulate and supervise all schools operating in Sri Lanka, regardless of ownership or affiliation.

It is recommended that the Ministry of Education, with the approval of the Cabinet, should establish a separate unit/specified authority (Specific authority for international schooling) with the Private Education Branch until the existing two Acts are amended or repealed and replaced by a new Act.

To regulate and monitor the above-proposed authority with the approval of the cabinet, the education minister should take steps to establish an advisory committee (Advisory Committee for International School Education- ACISE) chaired by the secretary of the Ministry of Education, and members appointed by the minister such as representatives of international Schools, Board of Investment and Chamber of Commerce.

Prescribed by the National Education Act, the National Education Commission, in association with the proposed specified authority for International schools, should design and implement a quality assurance and accreditation system consisting of well-defined quality criteria and elements, good practices and standards, and an assessment system for cover all international schools.

3. Quality and Standards of Care and Education Provided by Early Childhood Development Centers in Sri Lanka: Current Status and Prospects



In the National Policy Framework (2020-2030), one of the recommendations of the policy proposal on early childhood care and education is to establish a quality assurance framework and institutional mechanism to review and certify early childhood development centers, their early childhood care and education programs. In relation to this survey, in the year 2022, through several rounds of discussions, the early childhood development officers were informed about the survey questionnaire, and after collecting the data, 358 early childhood development center institutions selected to cover all the districts of Sri Lanka were given the duly prepared questionnaire, collected data and completed study. thereafter, the brief report of the study was presented as a thesis to the first biennial education research conference of the National Education Commission.

The final report of this study contains many suggestions to streamline early childhood education by introducing a quality assurance and certification system to foster the overall quality and standard of early childhood development centers in Sri Lanka

4. Current status and implementation of STEM/STEAM practices in school education in Sri Lanka



Many countries around the world use STEM/STEAM education approach in preparing students with skills to meet the demands of the 21st century job market. In Sri Lanka some beginnings have been made regarding this educational approach, but it has not yet been fully implemented in the school system. Therefore, the primary objective of this study is to investigate the awareness and implementation of STEM/ STEAM key stakeholders.

Accordingly, questionnaires were given to 1051 schools selected to cover the Western, Central and Eastern provinces used for this research and data collection was done.

Based on that data, discussions were held with the parties including subject directors representing the Western, Central and Eastern provinces. Accordingly, to successfully adopt STEM/STEAM approaches in Sri Lanka's general education system, the final report was prepared focusing on administrative support, consistent policies and directives, appropriate curriculum reform, teacher training and resource allocation, need for strategic policies to empower educators, etc.

5. Current Status of Teachers' Professional Development in Sri Lanka: Policies, Programs and Practices for Teacher Professionalism



A sample of 2,000 teachers representing schools across the islands were asked about their suggestions and recommendations for creating teacher professionalism as a preliminary step to bring about a new renaissance in the field of education of contemporary importance. Based on the collected data, focused discussions were conducted with various parties working in the field of education. Accordingly, to raise the standard of education in Sri Lanka by introducing appropriate policies, raising the quality of teacher professional development programs and developing infrastructure, by creating opportunities for teachers to provide high quality learning experiences, proper attention should be paid to the steps to be taken to increase teacher professionalism. The final report prepared with reference is currently being printed.

6. A Study of University Digitization in Sri Lanka, Towards Sustainable Higher Education



Data collection through 6 questionnaires to inquire to what extent Sri Lankan universities have been digitized for sustainable higher education. Students, teachers, senior managers, administrative officers, library officers, information technology officers participated in the 6 questionnaires and the survey work was completed by the end of September 2022. Thereafter, the brief report of the study was presented as a extended abstract to the National Education Commission's first, biennial, National Research Conference on Education.

The National Education Commission initiated a study on the digitization of universities in Sri Lanka for sustainable higher education as an initial step to create a national discourse on the introduction of digitization into the education sector. Based on the data obtained from the main stakeholders related to the university education system (students, lecturers, senior managers, administrative officers, library officers, information technology officers, etc.), a study was conducted on the level of digitization of public universities in Sri Lanka. This study has focused on the extent to which digitization has contributed to university education, its advantages and disadvantages, and the problems faced. This report contains many proposals that are important to Sri Lanka at a time when digitization is essential for future survival in the current information technology-based world.

7. Matching human resources produced by universities with the job market: Matches, mismatches and the way forward

The objectives of this study are to analyze university student recruitment and graduate output data, to study the relationship between graduate employment trends, graduate employment rates and Quality Assurance Review results, and to study employers' attitudes towards university graduates.

This study was implemented in three phases: Phase I: Secondary Data Analysis; Phase II: Review of Quality Assurance (QA) review reports; and Phase III: study of employers' attitudes towards graduates.

Stage I - G.E.C. (A/L) study of student enrollment trends in academic streams, study of student enrollment and graduation in universities and study of graduate employment trends. The secondary data required for this work was obtained from various government agencies such as Ministry of Education (MoE), University Grants Commission (UGC), Department of Examinations (DoE), Department of Census and Statistics (DCS) and State Universities.

Phase II - Analysis of the relationship between employment rates and quality assurance review outcome. For this, the data obtained from the Quality Assurance Council of the University Grants Commission (QAC/UGC) was used. Based on these data, the relationship between study program review results and the employment rates of graduates of each study program was analyzed.

Phase III - Assessment of Employers' Perceptions of University Graduates. The data required for this was obtained (through a questionnaire) from 561 reputable employers registered with the Ceylon Chamber of Commerce. However, only 50 employers responded to the questionnaire.

As this study shows, several primary reasons for inconsistencies are; Firstly, students at the senior secondary level do not get enough opportunities to study STEM subjects through the general education system, so they are automatically motivated to study the G.E.C. (A.L.) Arts stream. The second basic reason is that, despite the lack of employment opportunities among Arts graduates, Sri Lankan universities offer Higher percentages of G.C.E. Advanced Level students entering university from the arts stream continue to be recruited for humanities arts and social studies. A third root cause is the failure of universities to modernize their curricula, especially in the humanities and social sciences, to produce students with the skills required by modern employers.

Accordingly, the final report completed by incorporating logical and practical policy and strategic activities to solve long-term issues.

8. TVET Diploma and Advanced National Diploma Programs (NVQ 5 and 6): Demand and Supply, Physical and Human Resources, Success Rates and Limits, and the Way Forward



Focusing on the current job market, there has been a great demand for skilled workers. The study was conducted in relation to diploma and higher national diploma programs (NVQ 5 and 6) that create the same skilled workforce.

Data were collected from 884 students from six Colleges of Technology (CoT) and five University Colleges. Based on the data, many key findings and recommendations are made through this study to improve the quality of studies of students enrolled in NVQ 5 and 6 diploma programs, to encourage the full study of related programs and to make an important contribution to the economic development of the country from the allocations allocated for these programs.

Based on this research data, it is suggested that the assessment procedure should be more formalized due to the existing weakness of independent invigilators for competency-based assessment, which leads to student failure.

Also, a recommendation/suggestion was made that the time taken for independent evaluation should be reduced. This will enable the students to get the course certificate in due course.

It has been recommended that the Government should provide suitable financial assistance or scholarship scheme for these NVQ 5/6 courses to reduce dropout of students.

Thus, it was recommended that the shortage of lecturers teaching NVQ 5/6 course can be effectively maintained by formally filling the vacancy.

9. Preparation of report containing data on education

The National Education Commission has successfully completed the task of preparing a statistical database on education from various data related to the education system of Sri Lanka for multiple users and interested parties, scholars, education officers, teachers, students, universities etc.

This publication has been prepared by incorporating data from the year 2015 to 2020 with the help of existing data sources from leading institutions such as Ministry of Education, Department of Census and Statistics, UNESCO.

It consists of two main parts. The first part is an analysis of data on education and the second part is an analytical study of the establishment and placement of teachers in Sri Lanka. This database enables a comprehensive understanding of the education system in Sri Lanka. This dataset has been prepared and is ready for printing.

Public has been made available to download these reports through publication classification in National Education Commission website www.nec.gov.lk

2.2 Existing challenges

According to the Medium-Term Performance Development Plan of the National Education Commission, the following are the institutional and administrative challenges in general education, higher education, technical and vocational education, and facilities for those studies.

- Obtaining a permanent office with proper facilities.
- Making essential recruitments.
- Failure to take necessary steps by the concerned Ministries/Institutions to implement the high-quality policies and reports made by the Commission.

2.3 Future Goals

According to the medium-term performance development plan of the National Education Commission, the challenges and future goals related to general education, higher education, technical and vocational education and administrative and institutional challenges that facilitate for the completion of above tasks are as follows.

- Establishment of National Education Commission at a new location in a sophisticated environment.
- Revising the recruitment procedure as to be recruited a new academic staff who are able to effectively implement the new plans of the institution and to retain such recruited officers for a long period of time and obtaining approval to pay the relevant remuneration allowances.
- Amending the National Education Commission Act with the purview of enforcing the National Education Commission. Thereby, amending the National Education Commission Act by establishing the National Education Commission to set standards for early childhood education, international schooling and non-government higher education institutions and to monitor compliance with those standards which is not currently being done by any standards certification and validation body;

Chapter 03 - Overall financial performance for the year

3.1 Statement of Financial Performance

Statement of Financial Performance for the period ended 31st December 2023					ACA -F
Revised Budget Allocations 2023	Note	Actual 2023	Actual 2022		
Rs.		Rs.	Rs.		
-	Revenue Receipts	-	-		
-	Income Tax	1	-		
-	Taxes on Domestic Goods & Services	2	-		ACA-1
-	Taxes on International Trade	3	-		
-	Non Tax Revenue & Others	4	-		
-	Total Revenue Receipts (A)	301,943	-		
-	Non Revenue Receipts	-	-		
-	Treasury Imprests	67,615,000	60,660,000		ACA-3
-	Deposits	10,250	31,150		ACA-4
-	Advance Accounts	746,879	734,606		ACA-5
-	Other Main Ledger Receipts	-	-		
-	Total Non Revenue Receipts (B)	68,372,129	61,425,756		
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	68,674,072	61,425,756		
-	Remittance to the Treasury (D)	849	824		
-	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)	68,673,223	61,424,932		
-	Less: Expenditure	-	-		
-	Recurrent Expenditure	-	-		
33,200,000	Wages, Salaries & Other Employment Benefits	5	26,908,056	30,408,859	
32,472,000	Other Goods & Services	6	2,261,184	26,037,934	ACA-2(ii)
1,328,000	Subsidies, Grants and Transfers	7	1,327,238	797,888	
-	Interest Payments	8	-	-	
-	Other Recurrent Expenditure	9	-	-	
67,000,000	Total Recurrent Expenditure (F)	60,496,478	57,244,681		
-	Capital Expenditure	-	-		
2,385,000	Rehabilitation & Improvement of Capital Assets	10	-	-	
-	Acquisition of Capital Assets	11	313,520	359,180	ACA-2(ii)
-	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
315,000	Capacity Building	14	309,625	-	
8,300,000	Other Capital Expenditure	15	6,057,251	4,026,526	
11,000,000	Total Capital Expenditure (G)	6,680,396	4,385,706		
-	Deposit Payments	-	7,350	14,350	ACA-4
-	Advance Payments	-	1,489,000	1,496,000	ACA-5
-	Other Main Ledger Payments	-	-	-	
-	Total Main Ledger Expenditure (H)	1,496,350	1,510,350		
-	Total Expenditure I = (F+G+H)	68,673,223	63,140,737		
-	Balance as at 31st December J = (E-I)	(0)	(1,715,805)		
-	Balance as per the Imprest Adjustment Statement	(180,734)	(1,715,805)		ACA-7
-	Imprest Balance as at 31st December	(180,734)	(1,715,805)		ACA-3

3.2 -

3.3 Statement of Financial Position

ACA-P

Statement of Financial Position As at 31st December 2023

		Actual	
	Note	2023 Rs	2022 Rs
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	44,506,689.29	44,193,169.29
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(a)	2,735,050.00	1,992,928.70
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		47,241,739.29	46,186,097.99
<u>Net Assets / Equity</u>			
Net Worth to Treasury		2,682,100.00	1,942,878.70
Property, Plant & Equipment Reserve		44,506,689.29	44,193,169.29
Rent and Work Advance Reserve	ACA-5(b)		
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4	52,950.00	50,050.00
Unsettled Imprest Balance	ACA-3	-	
Total Liabilities		47,241,739.29	46,186,097.99

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from ...7..... to...31 and Annexures to accounts presented in pages from ...32... to ...36... form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

Chief Accounting Officer

Name :

Designation :

Date : 27/02/2024

Wasantha Perera

Secretary

Ministry of Education
"Isurupaya" Pelawatta,
Battaramulla

Accounting Officer

Name :

Designation :

Date : 26/2/19

M. Kingsly Fernando

Vice Chairman (Planning)

National Education Commission
1st Floor, Block 05, BMICH,
Colombo 07.

Chief Financial Officer/ Chief Accountant/
Director (Finance)/ Commissioner (Finance)

Name : W.D.S.P. Siriwardene

Date : 19.02.2024

Accountant

National Education Commission
1st Floor, Block 05, BMICH,
Colombo 07.



3.4 Statement of Cash Flows

		ACA-C	
Statement of Cash Flows for the Period ended 31st December 2023			
		Actual	
	2023	2022	
	Rs.	Rs.	
Cash Flows from Operating Activities			
Total Tax Receipts	-	-	
Fees, Fines, Penalties and Licenses	-	-	
Profit	-	-	
Non Revenue Receipts	-	-	
Revenue Collected on behalf of Other Revenue Heads	301,943	164,602	
Imprest Received	67,615,000	60,660,000	
Recoveries from Advance	746,879	734,606	
Deposit Received	10,250	31,150	
Total Cash generated from Operations (A)	68,674,072	61,590,358	
Less - Cash disbursed for:			
Personal Emoluments & Operating Payments	59,048,030	56,446,793	
Subsidies & Transfer Payments	1,327,238	797,888	
Expenditure incurred on behalf of Other Heads	121,210	-	
Imprest Settlement to Treasury	849	824	
Advance Payments	1,489,000	1,496,000	
Deposit Payments	7,350	14,350	
Total Cash disbursed for Operations (B)	61,993,676	58,755,855	
NET CASH FLOW FROM OPERATING ACTIVITIES (C) = (A) - (B)	6,680,396	2,834,503	
Cash Flows from Investing Activities			
Interest	-	-	
Dividends	-	-	
Divestiture Proceeds & Sale of Physical Assets	-	-	
Recoveries from On Lending	-	-	
Total Cash generated from Investing Activities (D)	-	-	
Less - Cash disbursed for:			
Purchase or Construction of Physical Assets & Acquisition of Other Investment	6,680,396	2,834,503	
Total Cash disbursed for Investing Activities (E)	6,680,396	2,834,503	
NET CASH FLOW FROM INVESTING ACTIVITIES (F) = (D) - (E)	(6,680,396)	(2,834,503)	
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G) = (C) + (F)	-	-	
Cash Flows from Financing Activities			
Local Borrowings	-	-	
Foreign Borrowings	-	-	
Grants Received	-	-	
Total Cash generated from Financing Activities (H)	-	-	
Less - Cash disbursed for:			
Repayment of Local Borrowings	-	-	
Repayment of Foreign Borrowings	-	-	
Total Cash disbursed for Financing Activities (I)	-	-	
NET CASH FLOW FROM FINANCING ACTIVITIES (J) = (H) - (I)	-	-	
Net Movement in Cash (K) = (G) + (J)	-	-	
Opening Cash Balance as at 01st January	-	-	
Closing Cash Balance as at 31st December	-	-	

3.5 Notes to Financial Statement

Basis of Reporting

The period from the 01st January 2023 to 31st December 2023 shall be the reporting period for the financial statements.

Financial statements have been presented in Sri Lankan rupee rounded to the nearest rupee.

3.6 Performance of Collecting Revenue

Not Relevant

3.7 Performance of Utilizing the Allocated Provisions.

Type of Provision	Allocated provisions Rs.		Actual Expenditure Rs.	Utilized provisions as a percentage(%) of final provisions
	Original Provisions	Final Provisions		
Recurrent	67,000,000	67,000,000	60,496,477	90
Capital	11,000,000	11,000,000	6,680,396	61

3.8 Provisions (recurrent) granted to this Department/District Secretariat/Provincial Council as an agent other Ministries and Departments in terms of Financial Regulations 208.

Not Relevant

3.9 Performance of Reporting Non-Financial Assets

Asset Code	Code Description	Balance as at 31.12.2023 as per the Board of Survey report Rs.000	Balance as at 31.12.2023 as per the financial status Rs. 000	To be accounted in the future	Reporting the progress as a percentage %
9152	Machinery	44,205,489	44,205,489	-	-
9154	Intangible assets	301,200	301,200	-	-

3.10 Report of the Auditor General

My No. – EDU/C/NEC/FA/2023

Date: 10th of May, 2024

Chairman,
National Education Commission

**Head 335-Summary Report of the Auditor General in terms of Section 11 (1) of the
National Audit Act No. 19 of 2018 on financial statements of National Education
Commission for the year ended 31 December 2023**

1. Financial Statements**1.1 Opinion**

The financial statements of the National Education Commission for the year ended 31 December 2023 comprising the Statement of Financial Position as at 31 December 2023 and the Statement of Financial Performance, and Cash Flow Statement for the year then ended, was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act No. 19 of 2018. This Report contains my comments and observations on the financial statements which are presented to the Commission in terms of Section 11 (1) of the National Audit Act No. 19 of 2018. The Annual Detailed Management Audit Report in terms of Section 11 (2) of the Audit Act will be presented to the Parliament in due course. The report which is to be presented to the Parliament in terms of Section 10 of the National Audit Act No. 19 of 2018 which is read in conjunction with Article 154 (6) of the Constitution of the Democratic Socialist Republic of Sri Lanka will be presented to the Parliament in due course.

In my opinion, the financial statements give a true and fair view of the National Education Commission as at 31 December 2023 and its financial performance and cash flow for the year then ended, in accordance with Generally Accepted Accounting Principles.

1.2 Basis for Opinion

I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibilities, under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements Section of my report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

1.3 Responsibilities of Chief Accounting Officer and the Accounting Officer on Financial Statements

Preparation of financial statements in a manner that reflects a true and reasonable position and determines the internal control required to enable financial statements to be prepared without inadequate false statements that may result from fraud and error in accordance with Generally Accepted Accounting Principles and the provisions of Section 38 of the National Audit Act, No. 19 of 2018 is the responsibility of the Accounting Officer.

As per Section 16 (1) of the National Audit Act No. 19 of 2018, the Commission is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared.

The Accounting Officer shall ensure that an effective internal control system is maintained for the financial control of the Commission in terms of Sub-section 38 (1) (c) of the National Audit Act and it should be periodically reviewed the effectiveness of the system and make any necessary changes to keep the system running efficiently.

1.4 The responsibility of the Auditor on the auditing of the Financial Statement.

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also furthermore;

- Appropriate audit procedures were designed and implemented to identify and assess the risk of possibility of quantitative misrepresentations occurred in financial statements due to fraud or errors in providing a basis for the expressed audit opinion. More than the impact of quantitative misrepresentations due to misrepresentation, the effect of fraud is strong because of malpractice, forgery, intentional evasion, misrepresentation, or evasion of internal controls can lead to fraud.
- Although it is not intended to express an opinion on the effectiveness of internal control of the Commission, obtained an understanding of internal control in order to plan appropriate audit procedures occasionally.
- Evaluated the appropriateness of the accounting policies followed, fairness of accounting estimates, and related disclosures made by Management.
- Evaluated whether the transactions and events underlying the structure and content of the financial statements are appropriately and fairly consistent in and presentation of financial statements including disclosures as a whole.

The Accounting Officer was made aware of important audit findings, key internal control deficiencies and other matters identified in my audit.

1.5 Report on other legal requirements.

I declare the following matters as per section 6 (i) (c) of the National Audit Act No. 19 of 2018.

- (a) The financial statements are corresponding with the previous year.
- (b) My recommendation with regard to the financial statement for the previous had been implemented.

2. Financial Review

2.1. Expenditure Management

(a) Even though it is the responsibility of the Chief Accounting Officer to prepare annual estimates as accurately as possible in accordance with Finance Regulation 50(1), a provision of Rs. 50,000 /-has been allocated to the Object of Foreign Traveling Expenses despite the control mandated by National Budget Circular 03/2022 issued dated 26th April 2022, was completely transferred to another Object.

(b) Even though the annual estimates should be prepared as fully and accurately as possible in accordance with Finance Regulation 50(1), it was observed that provisions ranging from Rs. 583,800 to Rs. 2,242,749 for four Objects, with a total estimate value of Rs. 17,185,000, had savings ranging from 27% to 99% due to not preparing estimates according to a specified plan.

(c) An allocation amounting to Rs. 8,300,000, which is 11% of the total allocations of the National Education Commission, has been reserved for Research & Development Expenditures for Educational Reforms, which is the primary objective of establishing the National Education Commission in terms of the National Education Commission Act No. 19 of 1991. However, Rs. 2,242,749 of the allocated amount remained unspent at the end of the year.

2.2 Certifications to be made by the Chief Accounting Officer

Even though the Chief Accounting Officer should ensure that there is an effective mechanism for the proper functioning of the internal audit function, this requirement has not been met .

2.3 Non-compliance with Laws, Rules, Regulations

The following observations are made

Reference to the Laws, Rules and Regulations	Non-compliance
(a) Section 3:1 of Public Administration Circular No. 30/2016 dated 29 December 2016.	Even though there are 02 pool vehicles belonged to the commission, a fuel test has been done for only one vehicle.
(b) Public Administration Circular No. 09/2009 and 09/2009 (I) of the Secretary to the Ministry of Public Administration and Home Affairs	Even though all public officers inclusive of the institutional heads to use finger scanners to mark the arrival and departure, some officers of the top management level attached to the National Education Commission had not adhered to the said.

3. Operational Review

3.1.1 Planning

The facts such as: the updated organization structure of the institution, the approved cadre and the actual cadre, imprest plan and the internal audit plan that should be included in preparing an action plan as per the provisions laid down in Para 03 of the Public Finance

Circular No.02/2020 dated 28th August,2020 has not been included to the Action Plan prepared for the year 2023.

3.1.2 Non Execution of Functions

The below mentioned facts were observed when evaluated the performance at the end of the year as per the Action Plan of the National Education Commission.

(a) Even though it was planned to amend the National Education Commission Act, which was more than 30 years old, and present it to the parliament for approval as part of the education reforms suitable for the 21st century, the said activity was not completed even by the end of the year. This was because the line ministry was not informed about the future measures, despite the recommended amendments being submitted to the Minister on 5th October, 2022.

(b) Final reports of only 5 activities out of the 7 activities included in the Action Plan and scheduled to be completed in the year 2023 have been referred to the printing as at 31st December, 2023.

(c) In addition to the said, final reports of only 7 activities out of the 10 activities included in the Action Plan and scheduled to be completed in the year 2023 have been referred to the printing as at 31st December, 2023.

(d) A sum of Rs. 1,320,000 was allocated in 2023 to prepare and publish the Statistical Digest on Education on an annual basis. However, the Statistical Digest was submitted only for printing despite Rs. 179,247 of the allocated amount being spent .

(e) Only the draft report of the mid-term review for four sustainable development goals was submitted to the Ministry, despite the cost incurred as of 31st December 2023, being Rs. 3,883,457/--

(f) The amendment of the recruitment procedure and the preparation and development of the standard operating procedures, which were part of the action plan since 2022, were temporarily suspended due to a proposal to abolish the National Education Commission and reestablish it under an educational committee within the line ministry

3.2 Asset Management

The following observations are made

(a) A refrigerator valued at Rs. 309,990, purchased in 2018 and included under Property, Plant & Equipment in the statement of financial position, was sent to a private institution for repair in 2021, and no measures were taken to retrieve it. As a result, the existence of this asset could not be confirmed during the audit.

(b) According to the Board of Survey of the National Education Commission as of December 31, 2023, it was identified that three cassette recorders were missing in 2022 and two digital voice recorders were missing in 2023. However, no action was taken in accordance with financial regulations to update the departmental documents.

(c) No action was taken yet in terms of the F.R772 with regard to the laptop recognized unusable by the Board of Survey Report 2022.

4. Human Resource Management

Level	Approved Cadre	Actual Cadre	Vacant
Senior	12	10	02
Tertiary	11	05	06
Secondary	10	07	03
Primary	12	09	03
Total	45	31	14

The following observation are made

(a) There are 14 vacancies in the current cadre of the National Education Commission. However, filling these vacant positions has been temporarily suspended due to a proposal to abolish the National Education Commission and reestablish it under an educational committee within the line ministry.

(b) The post of Accountant, which was in the approved cadre of the Commission, was vacated on 26th August, 2020. Instead of filling the vacancy, acting officers were appointed until November 2023, a period of more than a year. The Commission informed the auditors that this delay was due to the proposal to abolish the National Education Commission and reestablish it under an educational committee within the line ministry, which led to temporarily suspending the filling of vacancies.

5. Good Governance

5.1 Internal Audit

Audit and Management Committees

Even though the commission should conduct 04 Audit and Management Committee meetings in accordance with Section 41 of the National Audit Act No. 19 of 2018 in the year under review, only 02 meeting were held.

5.2 Identification of Sustainable Development Goals

The details regarding the Sustainable Development Goals applicable to the Commission, as per the United Nations 2030 Agenda for Sustainable Development, were not submitted for auditing. However, the Commission informed to the auditing that its scope is to draft educational policies and plans, while the institutions responsible for implementing these policies and plans should prepare the corresponding targets and goals

Sgd. Illegibly

N.D.N.C.Kumari

Senior Assistant Auditor General

For Auditor General

Copy: Director General, Department of State Accounts

The Annual Detailed Management Audit Report in terms of Section 11(1) of the National Act No. 19 of 2018, regarding the Financial Statements of the National Education Commission for the year ended on 31st December 2023 Head 335		
No.	Audit Observation	Answer
2	Financial Review	
2.1	Expenditure Management (a)	Not agreed The annual estimates were properly prepared and since the foreign travels should be controlled as per the instructions of the treasury by the Circular No.03/2022, actions have been taken to approve only an allocation of Rs.50,000.00 under this object. Since the failure to request allocations would prompt the treasury to remove the relevant Object, it would make it impossible to cover the costs of foreign travels for an officer for urgent duties .
	(b)	Not agreed Even though the annual estimates were accurately prepared in terms of the Financial Regulations 50(1), the reasons for the certain savings of the each Objects are illustrated as below. I. As it was suggested to abolish the National Education Commission and reestablish it under an educational committee within the line ministry as part of the Educational Reforms in the latter part of the second quarter of 2022, the <u>expenditure for Object 2102 Furniture & Office Equipment was suspended.</u> II. In the year 2022, procurement activities were underway to create a new website for the institution. However, in accordance with the state's expenditure control circular, it was decided to upgrade and maintain the current website of the institute to meet the requirements, rather than developing a new one. As a result, a certain amount of the <u>allocations under Object 2106-Software Development remained unspent.</u> III. Due to the resignation and migration of a few officers of the Academic Staff for academic purposes, <u>the allocations estimated for those officers under Object 1003 remained unspent.</u> IV. The completed research papers were submitted for printing as of 31 st December, 2023. Due to delays in those institutions, <u>the payments under Object 2507 for the said papers were carried forward to the next year</u>

	(c)	The completed research papers were submitted for printing as of 31 st December, 2023. Due to delays in those institutions, the payments under Object 2507 for the said papers were carried forward to the next year
2.2	Certifications to be made by the Accounting Officer	
		Not agreed. This institute does not have an internal audit division and the post of the Internal Auditor has not been approved. We have requested to execute an internal audit through the Internal Audit Division of the Education Ministry. However, actions would be measured in year 2024 to prepare an internal audit plan.
2.3	Non-compliance with Laws, Rules, Regulations	
	a)	Agreed The actions are being taken to do a fuel test in respect of the other vehicle which was under the pool vehicles.
	b)	Agreed Actions are being taken.
3	Operational Review	
3.1.1	Planning	The organization structure of the institution, the approved cadre and the actual cadre, imprest plan updated with the Action Plan of the year 2023 had been prepared. The Action Plan for the year 2024 has been prepared in the specified format in terms of the Public Finance Circular 02/2020.
3.1.2	Non Execution of Functions	
	(a)	Agreed We are not made aware over the future measures by the Ministry of Education
	(b) (c)	The final reports of 7 activities out of 10 has been referred to the printing before 31.12.2023. Now all reports relevant to the said 10 activities have been referred to the relevant institutions.
	(d)	Not Agreed Having completed the Statistical Digest on Education on an annual basis(1st & II Volumes), the relevant final reports have been referred to the corresponding divisions.
	(e)	False statements A 98% of the estimated money was expended for this purpose, Having properly completed the task, the final report has been referred to the Sri Lanka National Commission for UNESCO as of 22.08.2023.
	(f)	Agreed

3.2	Asset Management	
	(a)	Necessary measure are being taken to retrieve the refrigerator back to the institution.
	(b)	Agreed Necessary measures are being taken to take actions in terms of the Financial Regulations in respect of the missed equipment.
	(c)	Not Agreed This laptop has been referred to the auction under disposal of condemned vehicles in terms of F.R.772.However, the bids offered were below the minimum price, this was retained in the institution. Actions will be taken at the Board of Survey-2024 in this regard.
4	Human Resource Management	
	(a) (b)	The institutions have to adhere to the policy decisions of the State.
5	Good Governance	
5.1	Internal Auditing	
	Audit and Management Committees	Agreed
5.2	Identification of Sustainable Development Goals	Agreed

Sgd. Illegibly

S.S.Roshini
Secretary
National Education Commission.

Chapter 04 – Performance

4.1 – Performance indicator of the organization

Special Indicators	Actual outputs an a percentage of the expected output			
	100%-90%	75%-89%	50%-74%	Below 50%
	Not Applicable			

Chapter 05 – Performance of the achievement of the Sustainable Development Goals

5.1 Objectives of Sustainable Development goals

Assuring an equal and quality education for all and promoting opportunities for lifelong education.

5.2 Achievement and Challenges of the sustainable Development Goals.

Steps have been taken by the National Education Commission to achieve the relevant Sustainable Development Goals in the process of formulating education Policies. Accordingly, preparation of the report of Education policy framework 2022-2030 was begun in July 2020 and it was planned to include the policy recommendations based on achieving Sustainable Development Goals.

National Education Commission scope is to formulate educational policies and plans, while the institutions responsible for implementing these policies and plans should prepare the corresponding targets and goals in line with the formulated policies.

Chapter 06 – Human resource Profile

6.1 Cadre Management

	Approval Cadre	Actual Cadre	Vacancies/ (Excess)
Senior	12	06	06
Tertiary	10	04	06
Secondary	10	07	03
Primary	10	09	01

6.2 Impact of shortages an excess of the employees in the performance of the institute

Not relevant

6.3 Human Resource Development

The final training plan of the year is as follow.

Selected training programmes	Target group	The main objective of the training programme	time period	The mechanism for reaching the desired level of competence
Advanced National Diploma in Public Procurement and Contract Administration	Secretary	Updating knowledge	1 year	Achieving a pass
Diploma in Sinhala	Management Service Officer	Obtaining language proficiency	1 year	Achieving a pass
Post Graduate Diploma Course	Programme Officer	For internal promotions	1 year	Achieving a pass
Workshop on Fixed asset management	Management Service Officer	Updating knowledge/ For internal promotions	One day	Achieving a pass
Advance B Account Program	Management Service Officer	Updating knowledge	One day	Achieving a pass
Workshop on Leave Clerk Role	Management Service Officer	Updating knowledge	One day	Achieving a pass
Workshop on Secretarial Practice	Management Service Officer	Updating knowledge	04 days	Achieving a pass
Certificate Course in Procurement Process	Management Service Officer	Updating knowledge	06 days	Achieving a pass
Procurement Process Programme	Management Service Officer	Updating knowledge	02 days	Achieving a pass

Chapter 07- Compliance Report

No.	Applicable Requirement	Compliance Status (Complied /Not Complied)	Brief explanation For Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements/accounts have been submitted on due date			
1.1	Annual Financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts(Commercial Advance Accounts)		Not applicable	Not applicable
1.4	Stores Advance Accounts		Not applicable	Not applicable
1.5	Special Advance Accounts		Not applicable	Not applicable
1.6	Others	Nil	Nil	Nil
2	Maintenance of books and registers (FR445)			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments card has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained an update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		

2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA-N20) has been maintained and update	Complied		
3	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pas each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in term of state Accounts Circular 171/2004 dated 11.05.2014 in using the Government payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared		Internal Audit section does not exist in the NEC	Due to the absence of an internal audit division, efforts have been made to meet this requirement through the Ministry of Education's internal audit division.
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	Audit queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		

6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)DMA/1-2019		Internal Audit section does not exist	Answer 4.3 above applies.
6.2	All the internal audit reports has been replied within one month		Not applicable	
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40 (4) of the National Audit Act No. 19 of 2018		Not applicable	Instructions for correction are given.
6.4	All the copies of internal audit Reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)		Not applicable	
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019		02 meetings have been held.	
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was Appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No.05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		

9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning		Not applicable	
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No.30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased Vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled		Not Complied	No inactive bank accounts.
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments Had to be made, and had those balances been settled within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		

12.2	A time analysis had been carried out on the loans in arrears		Not Complied	There are no such balances
12.3	The loan balances in arrears for over one year had been settled		Not Complied	There are no outstanding balances
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations		Not applicable	
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account		Not applicable	
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176		Not applicable	
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circularno.04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and	Complied		

	updated in terms of Right to Information Act and Regulation			
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate /allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and10 of the RTI Act	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter/ Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular		Actions are taking place	Actions are taking place
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of	Complied		

	the aforesaid Circular			
20	Responses Audit Paragraphs			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		



Y.R. Hewasiliyange
Acting Programme Officer (Finance)
National Education Commission