

## National Education Commission – Recruitments

Applications are invited from eligible Sri Lankan citizens for the post of Senior Policy Research Officer of the National Education Commission

### 01. General Conditions

- (i) The applicant must have an excellent character.
- (ii) The applicant should not be a person who was subjected to a punishment for any court offence.
- (iii) The age should not be less than 30 years and should not be over than 55 years on the closing date of applications. (This age limit is not applicable for the applicants who are in government/ semi-government sector)
- (iv) The applicants should strong enough physically and mentally to provide a productive service in any part of the country.

### 02. Service Conditions

These posts are permanent and eligible for EPF and ETF. The appointment is subject to a three years' probation period. All the rules and regulations are applicable as per the relevant public sector conditions. The positions will be filled through a systematic process on the basis of service requirements.

### 03. Details applicable for the post

1. Designation	<b>Senior Policy Research Officer</b>
1.1 Salary Scale	AR2-2016 (76,200-2,000x10-96,200/-) According to the Management Service circular 02/2016(1)
1.2 Qualifications	<b><u>External Applicants</u></b> (A) (i) A degree with first or second class (upper division) in relevant field of Statistic, Management, Sociology from an University recognized by the UGC (Holding B.Ed degree consider as a special qualification) or (ii) Four years special degree with second class (lower division) in relevant field of Statistic, Management, Sociology and one year Post Graduate Research Degree (Post Graduate Research Degree in Education consider as a special qualification) or (iii) A general degree in relevant field of Statistic, Management, and Sociology recognized by the UGC and two years Post Graduate Research Degree together with 8 years work experience in the field of educational research after the first degree.

	<p>(iv) Special attention will be given to other research except for which submitted for the above mention first degree.</p> <p><b><u>Internal Applicants</u></b></p> <p>(A)(i) A post Graduate degree/Diploma from an University/Institution recognized by the UGC or</p> <p>(ii) Ten years work experience in the field of Education/Research with MPhil, MSc qualification in relevant field or</p> <p>(iii) More than 15 years' experience as a Policy Research Officer in National Education Commission with first or second class degree from an University recognized by the UGC.</p> <p>(B) Research Concept Papers submitted within service will be considered as additional qualification.</p>
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Duly completed applications should be forwarded under registered cover to reach the following address on or before 14.04.2017 Chairman, National Education Commission, 126, Nawala Road, Nugegoda. The post applying should be appeared at top left corner of the envelop. Incomplete and application received after the closing date will be rejected.

Applicants from government/semi-government sector should proceed the applications through the head of institution.

The National Education Commission has the authority to fill/ not to fill or to partially fill the vacancies available.

Applicants who fulfil the basic qualifications will be considered for the recruitment process.

\* Note: The Institute established at No.126, Nawala Road, Nugegoda and there are no branches available.

This Notification is published in Sinhala, Tamil and English. If there is any incompliance, the Sinhala version is applicable.

Prof. Lakshman Jayatilleke  
Chairman  
National Education Commission  
126, Nawala Road,  
Nugegoda.

## Specimen Application Form

Application for the post of Senior Policy Research Officer at National Education Commission.

- (1) 1.1. Full Name : .....  
1.2. Name with Initials : Mr./Mrs. ....
- (2) Permanent Address : .....
- (3) Telephone No : .....
- (4) NIC Number : .....
- (5) 5.1 Date of Birthday : Year ..... Month ..... Date .....  
5.2 Age on the closing date: Year ..... Months ..... Days .....
- (6) Gender : .....
- (7) Source of Citizenship (by birth or registered) : .....
- (8) Educational Qualifications:
- 8.1 Details of the First Degree
- Degree : .....
- University : .....
- External or Internal : .....

Year and Medium	Subjects	Class (Upper/lower)

### 8.2 Details of the Post Graduate Degree

Name of the Post Graduate Degree: .....

University/Institution: .....

Year and medium	Subjects	Research or Non Research Post Graduate degree	Name of the Research

### (9) Other Qualifications :

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(10) Professional Qualifications:

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(11) Service Experience (Education/Research)

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(12) I do hereby state that the particulars furnished by me in the application are true and accurate to the best of my knowledge. I agree to bear the punishments including loss of the post resulted from submission of incomplete and incorrect information.

.....

Date

.....

Signature of the Applicant

(13) Certification of the Head of Department (for applicants who are in the service already)  
Mr./Mrs. ....is performing his/her duties at this institution as a ..... The details he/she is providing herewith are correct. If he/she will be selected for the position he/she can be/cannot be released. There is no disciplinary action on the process against him/her. The application is recommended /not recommended.

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Date

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Signature & Stamp